

CASTANEA TOWNSHIP  
347 NITTANY ROAD  
LOCK HAVEN PA 17745  
570-748-9070  
FAX 570-893-1297

Supervisors  
Brandon Coleman-Chairman  
Charles Clukey Jr.  
John Gradel

## **REGULAR MEETING MINUTES**

**September 9, 2024**

**Supervisors present** Brandon Coleman, Charles Clukey Jr. & John Gradel  
Brandon Coleman. Called meeting to order at 7:02pm

### **Secretary Minutes:**

**Charles Clukey Jr. Made motion to accept minutes.**  
**Seconded by John Gradel All approved.**

### **Financial Report:**

**John Gradel Made motion to accept financial report.**  
**Seconded by Charles Clukey Jr. All approved.**

### **Public Comment:**

1. Cindy Barrett reported on the motor scooter flying around the Creek Road. Brandon Coleman asked Cindy if it was a Gas or Electric scooter. Cindy reported it was a gas as she knows difference between them. Brandon explained what the difference between a scooter and bike. Brandon said he will follow up on that scooter.
2. Art Dion reported about the rain ran down the yards and he had 10 ½ "rain in his shop. Last time he had problem like that was from the clay mine. Art wanted to know if anyone has checked on the coal mine. Brandon said he will have someone check on that. Brandon reported on the ditches that they were going to clean out but had to cancel due to the rain. Brandon said he found 3 other ditch that is going to need cleaned out. We are going to have to put some money into doing the ditches as we need to get someone to come in and do the two or three ditches we have.
3. Cheryl Miller asked about a vehicle that has been sitting for around 3-4 years. Is that ok. Brandon told Cheryl to turn around and tell Jim (code officer) about it. He will follow up in his report.

**Correspondence and Communications - none**

## Castanea Township Minutes for September 9, 2024

### Report of Officials and Committees:

#### A Supervisors

##### 1. Charles Clukey Jr. No Sewer Report

A. Charles reported that the reservoir house at the top of Nittany Road, that the city owns is falling down. Asked Jim if he did anything about that. Jim Phoenix said he tried to get in contact with someone at City but they are always busy. Charles asked Jim if he had a letter from solicitor sent to them. Jim said no. Brandon Coleman told Jim to get in touch with Roger Hoy and see what he has to say about it and go from there. Charles said that they put tarps over it and it caved in again. It needs to go.

##### 2. John Gradel-

A. Had a complaint about someone putting a tree stump in a ditch and would like to have it removed. Brandon said that he went out and looked it over and can't tell you who dumped the stump. It is a drainage area and it is private property and we don't have any way to get into it. It is a land owner issue.

B. 225 E. Keller Street and his stone driveway washed out into the roadway. Wants to know if we can dig the stones out of the ditch. That is a PennDot problem. They have markings on the road and Brandon said think something is going to be done.

C. The letters from the City on water leaks. They fixed the leak one on Collegewood and turned off the water at that house. Brandon reported: fixed the shutoff at Mackey and stopped leaks at Rosemeier, Reynold and Gradel house. City found the leak at a shutoff was that problem.

##### 3. Brandon Coleman-

A. Brandon also said that his other concern is the patches that need repaired. It is in the hands of Mr. Wilson and Road Forman Kyle Dale. The contract was awarded and they don't know when the project is going to start. If they don't get it done by October 7, 2024 then we will take action to send them a letter telling them if not done by October 21<sup>st</sup> we will find a contractor to do the job and send them a bill.

B. Brandon reported work that was done since last meeting brush pickup, crack sealing, part timer is doing the mowing, fixed signs, painted cross walk for the rail for trails at fire station. Cleaned out ditches, put up barricades on upper creek and Lower Creek road as it was flooded. Glenn was called out as we had a tree down on roadway on Nittany road. Cleaned flower beds, scrapped some of the roads.

B. Auditors-Kristy Sellers, Mary Margaret Winton and Bonnie Poorman: Not present

C. Engineer-Tom Levine not present. Brandon reported Tom working on consent file. He will have draft for Supervisors at our work session.

## Castanea Township Minutes for September 9, 2024

- D. Code Officer- Jim Phoenix: Jim said he handed out door knockers but has one question about a resident he asked Susan for the address. The person that owns the property is deceased. Jim asked if he should give the door knocker to the property owner or the resident who lives there. Brandon said he would need to look at the book and see what it had about that. Brandon said that Jim should still give them a door knocker.
- Charles asked Jim about the weeds in the Alley at the school. Jim gave him another door knocker and said to do weeds in alley. Charley asked about down on Bottom at Nittany Rd. grass needs cut. Cheryl Miller said also at the place on Valley View. Paul Vance asked Jim how long do you have to go before get a citation. Jim said 48 hours.
- Paul said that his neighbor's weeds are clear up to the roof. He put a fence up but he hasn't cut the grass inside of it. Paul said he thinks he told Jim that he didn't know that he had to cut if he put up the fence.
- Brandon told Jim to go down and see what he can do.
- Jim said that the thing about Mr. Naugle came in here and talked to him about the stump and Jim went and looked at it. The only way to get to it is to cross over other resident's property.
- E. Zoning Officer-Jeremy Kreiser –Brandon read report.
- F. Police Office Report: Brandon read police report.
- G. Planning Committee: not present
- H Recreation Committee: Rick Schulze reported had a meeting and planned the dedication and ribbon cutting of the bridge on September 30, 2024 at 5:00PM. All citizen are invited and we will meet at fire hall and walk to the bridge. If it is raining we will have it at fire hall. Rick asked Brandon will the signs be put up, Brandon said that he will call Bradco and have them ordered. Mary Pat will read some history. Rick submitted a flyer to put on face book and Web site. After the dedication we will go to the Moose Club for some drinks and snacks.
- Halloween parade and proposed the new route. Brandon said to have the buses park at the train station that way they can keep going and get to the bus. We will talk to the fire company about it.
- Tyler Bates said he will need a plan before he can get the help. Brandon said to send an e-mail and Brandon and Tyler so they can go to Recreation meeting.

## Castanea Township Minutes for September 9, 2024

### Old Business:

.John Gradel wants to add amendment to old business to include the appointment for the Clinton Tax Collection Committee.

**John Gradel made motion to amend the old business to include approval for appointment to Clinton TCC .**

**Seconded by Charles Clukey Jr. All approved .**

1. Approve audit 2023 for the Liquid fuels from Auditor General.

Brandon said he sees nothing wrong with it and asked other two supervisors if it looked ok to them. Charles Clukey Jr. and John Gradel both agreed it looked ok.

2. Approve draft of Audit financial Statement for Dec. 31, 2023.

Brandon: from Lea Ann Plessinger presented last month and Supervisors had a few questions nothing that was wrong and Susan provided answers. With that being Brandon asked for a motion to approve the audit.

**John Gradel made motion to approve the audit statement for December 31, 2023.**

**Seconded by Charles Clukey Jr. All approved.**

3. Appoint of Clinton Tax Collection Committee:

Put something out to the public and had conversation with John and Rick and Brandon said that he would volunteer for the position.

**John Gradel made motion to appoint Brandon Coleman to the Clinton Tax Collection Committee. And have Fredrick "Rick" Schultze as an alternate.**

**Seconded by Charles Clukey Jr. All approved. Brandon Coleman abstained.**

### New Business

1. Halloween Parade route and date

**Charles Clukey Jr. Approved the Parade route and date as per flyer.**

**Seconded by John Gradel. All approved.**

2. Set Halloween Trick or treat times:

October 31, 2024 time 6:00pm to 8:00pm

**John Gradel made motion to accept date and time for the Trick or Treat.**

**Seconded by Charles Clukey Jr. All approved.**

3. Set Budget Dates and times.

First meeting is October 21, 2024 at 6:00pm and second one is November 18, 2024 at 6:00pm.

**John Gradel made motion to approve the budget dates as stated.**

**Seconded by Charles Clukey Jr. All approved.**

4. Set Leaf collection dates.

Leaf collection will start on October 21 and will continue until leaves are down.

## Castanea Township Minutes for September 9, 2024

### New Business continued:

5. Resolution 2024-9 Naming of Bridge Street bridge.

Brandon reported about the name for the bridge to be "Founder's Bridge".

**John Gradel made motion to pass resolution 20224-9 to name Bridge Street bridge "Founders Bridge".**

**Seconded by Charles Clukey Jr. All approved.**

6. Adjustment of pay for ball park mowing.

Brandon reported that the mowing should be same as the workers.

**Charles Clukey Jr. made motion to pass raise of ball park mower to \$18.72.**

**Seconded by John Gradel. All approved**

7. Consider quotes for heating for building.

Brandon reported on 3 quotes he received for the heating. It will be around \$15-\$20 thousand dollars for the Mini heat pump split system for the office and meeting room. Also a Gas power vented unit heater for the shop area.

**Brandon Coleman made a motion to purchase the two head heat pump and gas power heater unit for shop area.**

**Seconded by John Gradel. All approved.**

8. Proposal 1132 from Diana Patton

Brandon reported that we need to update our Quick books to comply with the DCED chart of accounts. It is going to cost \$1250.00.

**John Gradel made motion to update the Quick Books to comply with DCED.**

**Seconded by Charles Clukey Jr. All approved.**

9. Township Flag:

Rick Schultze reported that in Hershey they have a celebration of Flags and all the Township display their flag. We already have a logo so all we need to do is get someone to make it for the Township.

Brandon Coleman said ok to go ahead with flag and let us know when you get the information on the cost.

10. Hiring of part time office staff.

**John Gradel made motion to hire Shelly Davis.**

**Seconded by Brandon Coleman. All approved.**

### Review and pay bills:

**John Gradel made motion to pay said bills.**

**Seconded by Charles Clukey Jr. All approved. Brandon Coleman abstain**

**Motion to adjourn at 8:20 pm.**

**Attest: Susan Heaton**

Secretary/Treasurer

