

CASTANEA TOWNSHIP
347 NITTANY ROAD
LOCK HAVEN, PA. 17745

Meeting Minutes January 6, 2025

Supervisors: Brandon Coleman – Chairman, John Gradel, Vice Chairman - Charles Clukey Jr.

1. Called meeting to order by Chairman Coleman at 5:11pm

2. Secretary Minutes:

Motion to approve by Supervisor Gradel, seconded by Supervisor Clukey, MCU

3. Financial Report:

Motion to approve by Chairman Coleman, seconded by Supervisor Gradel, MCU

4. Public Comment:

- Resident Mary Margaret Winton mentioned the water at the Kuntz house. Chairman Coleman said that we are aware and need to get access to the house to re-inspect the property for a possible leak between McElhatten Avenue & Mackey Avenue. There are possible issue with the French drain. We will work on getting access to the house from the owners.
- Rick Schulze mentioned the donations for the summer park program and whether Castanea is still included in the program. The Board approved the 2025 donation to the program to be issued in January.

5. Correspondence and Other Communications:

- GD&F Engineer letter – upper Castanea Dam Removal & Stream Restoration:
A meeting was held with Steve Gibson regarding the Act 14 notification. Steve will reply on the issues presented by Castanea Township on the flow and hydrology study. Paul Ryan, Solicitor, will write a letter addressing the issues discussed. Supervisor Clukey will attend the upcoming meeting and stated for the record that the dam has not been properly maintained and the proper studies have not been completed for the proposed removal of the dam.

6. Reports of Officials and Committees:

A. Supervisor's Reports:

1. Brandon Coleman – Report

- There was an Executive Session held on January 2, 2025, to discuss personnel items and the reorganizational meeting agenda.
- The work schedule for December included the pump station, removing the holiday lighting, clean-up of equipment from the leaf pick-up, addressing the ballfield shed, the T-Tag was taken to Murray's Motors for a turbo over boost issue, repairs were made to berms, the shop has been cleaned the organized, all equipment has been cleaned & waxed, bathroom repainted in the shop and the snowflake lights have been put up.

- Snow-removal work in December:
 - 12/4 & 12/5 Keeter and Glenn worked, 1 hour of overtime
 - 12/12 Glenn came in early, no overtime
 - 12/15 Keeter was out of town, Brandon 7.25 hours, Charlie 7 hours and Glenn came in early to finish, worked 8 hours but no overtime
 - 12/20 Keeter worked 3.25 hours, no overtime
 - 12/21 Brandon 2.25 hours, salted and did sidewalks, no overtime
 - 12/24 Glenn worked regular hours
 - 12/27 Freezing rain, Brandon worked 1 hour to salt
 - 1/3 Brandon worked 3 hours to plow & salt
 - 1/6 Glenn came in early to plow, 1 hour of overtime
- Hunter & Lomison generator quote -Brandon called George Hill and emailed him and will follow-up in next few weeks.
- Discussed putting concrete down for flooring in salt storage bins which would level out the area. Estimated 9.4 yards of concrete at \$176/yd and 4000 PSI reinforcement, 2B sub-base, cost of materials \$3520. Kenny McGee estimates 5 days of work, approximately \$4000 for the labor.
- Auditor Reorganization meeting will be held January 7, 2025, at 6pm. Bonnie Poorman will not be attending because of husbands' recent surgery.

2. Charles Clukey Jr - Sewer Report

- Sewer collections for December at \$33,682, outstanding late payments are down considerably to \$4369. We are not able to turn off water service until April 1, 2025, and many of our delinquent residents are aware of that.
- Getting revised estimate from hunter & Lomison for the generator. When he spoke with them in October and gave them the approval to move forward, nothing was done on their end and now the proposal is out of date.

3. John Gradel - Report

- Security cameras have been installed by John & Brandon at the pump station.
- Recognition for Shelly and the Recreation Committee members who are all doing a great job.
- The website is updated with an agenda, meeting minutes and Chestnut Festival information.
- BEADS Expansion – John sent a letter in regard to their plans in Castanea for future expansion.
- John is now the representative for the Sewer Authority, replacing Charlie Clukey Jr.
- Shelly is completing the application for a Small Games of Chance license for the Recreation Committee so that pull-tickets can be sold at the Chestnut Festival.

B. Auditors: Kristy Sellers, Bonnie Poorman and Mary Margaret Winton – Nothing to Report

C. Engineer: Tom Levine – Not in attendance, Brandon gave report:

- Shelly to scan code book for Tom for his meeting with the Amish who purchased Brown Street property.

D. Code Officer: Roger Hoy appointed, not in attendance

E. Zoning Officer: Roger Hoy appointed, not in attendance

F. Police Officer Report: Given by Brandon Coleman

- 16 incidents reported, copy of report attached.

G. Planning Committee: Nothing to report

H. Recreation Committee – Rick Schulze

- Motion was made by Chairman Coleman to accept the resignation of Christine Nestlerode from the Recreation Committee, seconded by Supervisor Gradel, MCU
 - Brandon to follow-up with his wife on her interest in joining the Recreation committee now that Christine Nestlerode resigned.
- Chairman Coleman to meet and discuss location where we can do future fireworks display with PPL
- Rick is working on Big Event Grant which is designed to attract guests from outside the area to local events. Looking for big venues for outdoor concerts, etc.
- Chestnut Festival - lots of work to prepare for the event, cleaning floors in the building can be done with floor polisher which should be in the building's closet. Getting cost for carpet for the front door from Cintas.
- Need volunteers to set up tables, etc. Charlie volunteered to help. Mary Pat will take care of cleaning the bathrooms.
- We need to figure out the parking, getting the burn barrels, the information table and ID checkers for beer, need wood or pallets for burning, Brandon to follow-up on that.
- Brandon provided Rick with contact at Flemington Fire Department to see if they could provide security.
- Diana Andrus has done a fabulous job getting food & craft vendors for the event.
- Brandon will handle snow removal if required on the day of the event.
- The Chestnut Committees from PA & NJ are featuring us in their newsletter and members are planning on attending the event.

7. Old Business – Nothing to discuss

8. New Business:

- Solicitor Ryan discussion and response to City of Lock Haven regarding Upper Castanea Dam – A motion to approve Solicitor Ryan's response on dam removal presented by Supervisor Clukey, seconded by Supervisor Gradel, MCU
- Discussion of replacement of sewer line from Keller Street to Elizabeth Alley to Mackey Avenue – Chairman Coleman made a motion to get cost estimate on the replacement work, seconded by Supervisor Clukey, MCU
- Brown & McElhattan Highway Occupancy Permit Authorization from Tom Levine – Motion to approve the execution of the permit made by Supervisor Gradel, seconded by Supervisor Clukey, MCU

9. Review and Pay Bills:

- Supervisor Gradel made the motion to approve and pay the bills, seconded by Supervisor Clukey, MC, Chairman Coleman abstained.

10. Adjournment – Motion to adjourn made by Chairman Coleman, seconded by Supervisor Clukey, MCU

Meeting adjourned at 6:17pm

Respectfully Submitted,
Shelly Davis
Secretary/Treasurer
Castanea Township

Work Session will be held on Monday, January 20, 2025, at 5:00pm

Next Board of Supervisors Meeting will be held February 3, 2025, at 7:00pm