

**Castanea Township
347 Nittany Road
Castanea, PA 17745
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castaneatownship@comcast.net

Board of Supervisors

Brandon Coleman - Chairman

John Gradel - Vice Chairman

Charles Clukey Jr

Reorganization Meeting:

January 6, 2025

5:00pm Castanea Township Building

1. Motion by Brandon Coleman to appoint John Gradel as Acting Chairman
Second: Charlie Clukey Jr., MC, John Gradel abstained.
2. Motion by John Gradel to appoint Shelly Davis as Acting Secretary/Treasurer
Second: Brandon Coleman, MCU
3. Motion by John Gradel to appoint Brandon Coleman as Chairman.
Second: Charlie Clukey Jr., MC, Brandon Coleman abstained.
4. Motion by Brandon Coleman to reappoint Shelly Davis as Secretary/Treasurer.
Second: Charlie Clukey Jr., MCU
5. Motion by Brandon Coleman to appoint John Gradel as Vice Chairman.
Second: Charlie Clukey Jr., MC, John Gradel abstained.
6. Motion by Brandon Coleman to appoint Charles Clukey Jr. as Assistant Secretary.
Second: John Gradel, MC, Charlie Clukey Jr. abstained.
7. Motion by Charlie Clukey Jr. to set the monthly meeting for the first Monday of the month at 7:00 PM except September 8, 2025, and December 15, 2025.
Work Session will be held the 3rd Monday of month at 5:00pm.
Second: John Gradel, MCU
8. Motion by Charlie Clukey Jr. to reappoint Paul Ryan as Solicitor at \$125.00 per hour.
Second: John Gradel, MCU
9. Motion by Charlie Clukey Jr. to set Treasurer's bond at \$150,000.00 and Sewer Collection's bond at \$60,000.00.
Second: John Gradel, MCU

10. Motion by Brandon Coleman to reappoint Art Dion as Vacancy Board Chairman.
Second: Charlie Clukey Jr., MCU
11. Motion by John Gradel to set hourly rate per hour for secretary/treasurer at \$19.00 per hour/10 hours per week. Benefits per employee's hand book.
Second: Charlie Clukey Jr., MCU
12. Motion by John Gradel to reappoint Shelly Davis as Sewer collector at \$19.00 per hour/5 hours per week. Benefits per employee's hand book.
Second: Charlie Clukey Jr., MCU
13. Motion by Brandon Coleman to appoint Charles Clukey Jr, Brandon Coleman and John Gradel as Road Master, and Skilled Labor. Compensation will be set by the Auditors.
Second: John Gradel, MC, Charlie Clukey Jr., MCU
14. Motion by Brandon Coleman to reappoint Charles Clukey Jr. as Certified Operator of The Wastewater System, compensation will be set by Auditors.
Second: John Gradel, MC, Charlie Clukey Jr. abstained.
15. Motion by Brandon Coleman to set wages for Full Time Permanent Employee Glenn Hilty at \$20.50 per hour/40 hours. Benefits per employee's hand book.
Second: Charlie Clukey Jr., MCU
16. Motion by John Gradel to set wages for Part Time Seasonal Labor at \$19.00 per hour as needed.
Second: Charlie Clukey Jr., MCU
17. Motion by Brandon Coleman to set Part Time hourly rate for additional Part Time Labor. \$22.00 per hour for snow plow and \$25.00 during holiday as per Employee's Hand Book.
Second: John Gradel, MCU
18. Motion by Charlie Clukey Jr. to set rate for Skilled Workers/Equipment Operators at \$22.00 per hour.
Second: John Gradel, MCU
19. Motion by Brandon Coleman to reappoint the County Treasurer to collect the County Real Estate Taxes and Keystone Central Tax Office to collect local taxes, Earned Income and LST at a 5% Commission.
Second: Charlie Clukey Jr., MCU
20. Motion by John Gradel to appoint Roger Hoy as Zoning & Code Enforcement Officer at current rate of \$300.00 per month.
Second: Charlie Clukey Jr., MCU
21. Motion by Charlie Clukey Jr. to reappoint Tom Levine as Township Engineer.
Second: John Gradel, MCU

22. Motion by John Gradel to reappoint First National Bank.
Second: Charlie Clukey Jr., MCU
23. Motion by John Gradel to appoint Brandon Coleman as representative for the Council of Governments.
Second: Charlie Clukey Jr., MC, Brandon Coleman abstained.
24. Motion by John Gradel to reappoint Art Dion to the Planning Committee, each member will be paid \$18.00 to attend the meeting. Meetings are publicized for the 2nd Monday of each month on an “as needed basis” All other meetings will be publicized as “Special”.
Second: Charlie Clukey Jr., MCU
25. Motion by Brandon Coleman to appoint Lea Ann Plessinger as Certified Public Accountant for 2024 Audit at a cost of \$6800.00.
Second: Charlie Clukey Jr., MCU
26. Motion by John Gradel to reappoint Trevor Reeder to serve as Clinton County Emergency Management Coordinator to be paid \$300.00 each year and \$20.00 per hour for hours worked.
Second: Charlie Clukey Jr., MCU
27. Motion by Charlie Clukey Jr. to designate Castanea Fire Company and Lock Haven EMS as primary Fire Department and Ambulance services.
Second: John Gradel, MCU
28. Motion by Brandon Coleman for the Zoning Hearing Board, each member will be paid \$40.00 to attend the meeting. Board members Carl Smith Chairman, Tyler Bates, Katie Kishbaugh, and Ryan Clukey Meetings are as needed.
Second: John Gradel, MCU
29. Motion by Brandon Coleman to have sewer tap on fee set at \$1500.00.
Second: Charlie Clukey Jr., MCU
30. Motion by Brandon Coleman to reappoint John Gradel as representative to Clinton County Economic Partnership.
Second: Charlie Clukey Jr., MC, John Gradel abstained.
31. Motion by Brandon Coleman to appoint John Gradel as Representative to Clinton County Sewer Authority.
Second: Charlie Clukey Jr., MC, John Gradel abstained.
32. Motion by Brandon Coleman to reappoint Rick Schulze to Recreation Committee.
Second: John Gradel, MCU

33. Motion by Charlie Clukey Jr. to set 2025 uniform mileage rate for Officers and Employees for personal vehicles us at .70 cents per mile. Must be written notice and approved by all Supervisors. Except Code, Zoning and Road Master officers' mileage is included in pay.
Second: John Gradel, MCU

John Gradel made the motion to close the Reorganization meeting.
Second: Charlie Clukey Jr., MCU

The Reorganization meeting closed at 5:11pm.

Respectfully Submitted by:
Shelly Davis
Secretary/Treasurer
Castanea Township