

CASTANEA TOWNSHIP
347 NITTANY ROAD
LOCK HAVEN, PA. 17745

Board of Supervisors Meeting Minutes - February 3, 2025

Supervisors

Brandon Coleman – Chairman
Charles Clukey Jr.
John Gradel

1. Called meeting to order by Brandon Coleman at 7pm

2. Secretary Minutes:

- Motion by Supervisor Gradel to approve the Regular Meeting minutes from January 6, 2025, seconded by Supervisor Clukey, MCU.
- Motion by Supervisor Gradel to approve the Reorganizational Meeting minutes from January 6, 2025, seconded by Supervisor Clukey, MCU.

3. Financial Report

- Motion by Supervisor Clukey to approve the January 2025 Financial Report, seconded by Supervisor Gradel, MCU.

4. Public Comment:

- Joe Miller – The street lights at 428 Grape Street & on Fleming Avenue were to be removed several years ago by PPL but nothing has happened. Chairman Coleman will follow-up.

5. Correspondence and Other Communications: N/A

6. Reports of Officials and Committees:

A. Supervisors Reports:

Brandon Coleman

- Special Thanks to the Rec Committee & Fire Company for an amazing Chestnut Festival.
- The generator is running properly after 10 hours of work.
- No issues with keeping roads cleared after winter storms.
- Thank you to Glenn Hilty for all his work on the Chestnut Festival and in the shop cleaning and maintaining the equipment.
- Charley is getting the salt bin ready for the upcoming floor repairs in the shed.
- Glenn will clean-up the mattress that has been thrown on the river bank.

Charles Clukey Jr - Sewer Report, nothing to report.

John Gradel

- Special thanks to the Recreation Committee for the success & great turnout of the first Chestnut Festival.

- America 250 Resolution – DCNR recognition of the Oldest Chestnut Tree in Pennsylvania is in Castanea Township.
- A quote was received for the purchase of the Castanea flags, John to order after approval.
- PSAT Conference registration is complete for spring conference.
- Pump Station cameras are installed and working.
- Shelly is working on the requirements/application for a small game license.
- Township Sign has only three spots left to sell.

B. Auditors: Mary Margaret Winton had nothing to report

C. Engineer: Tom Levine

- Pipe Project is advertised and out for bid. Scheduled bid opening is 2/17/25 at 5:30pm
- Keller Street Project – getting scope of work & bid package together
- Upper Castanea Dam Project, Solicitor Ryan has drafted a letter, Shelly to scan a copy of Act 14 DEP letter and get to Chairman Coleman. The Township has concerns from the 2022 letter for the hydraulic study & ACT 14 notice to DEP.

D. Code & Zoning Officer: Roger Hoy

- First Quality meeting scheduled
- Several notices have been issued in the Township
- Request for 2022 IPC Code book – Shelly had ordered

E. Police Officer Report: Attached

F. Planning Committee: Joe Miller

- Nothing new to report from First Quality
- Train Station Restaurant – Richard wants to re-zone property but nothing has been received

G. Recreation Committee: Rick Schultz

- Need a letter from the Township stating the Historical Society can use the six feet of property at the Train Station for Castanea Community Day meetings/events. To be discussed at March meeting of Board of Supervisors
- Easter Bunny & Egg Hunt event in the planning stages, more info to follow at March meeting.
- The Pennsylvania Attorney General – Chairman Coleman for reach out to help promote tourism and discuss free programs we can offer to the public at the Township Municipal building via Power Point links on the website such as Scams/Fraud prevention, Romantic Getaways, Hiking & outdoor activities, etc.
- Fireworks at Castanea Community Days – Chairman Coleman to call regarding approval. A letter to local business owners to assist with sponsorship should be drafted.
- A special thanks to Lock Haven Athletics and Coach Russel for helping with set-up and tear down of chairs, tables and the ice rink for the Chestnut Festival.

- Next year's festival we would like to attract more conservation clubs such as the Audubon Society & Chesapeake Bay Foundation. We also need to designate parking for handicapped and elderly. More food vendors or food trucks would be a good idea for next year or possibly an outside tent for food & drink vendors.
- Need volunteer for next year to dress up as a squirrel
- Supervisor Gradel added a Firework's Addendum to the Township insurance policy.

7. Old Business:

- Solicitor Ryan response to City of Lock Haven regarding Upper Castanea Dam claiming the Dam is unsafe and has not been maintained and explaining our concerns about the removal of the spillway.

8. New Business:

- SmartCover Remote Sewer Monitoring System – Motion to approve the purchase at the cost of \$13,483 was made by Supervisor Gradel, seconded by Supervisor Clukey, MCU
- Pump Station Survey Chairman Coleman reviewed the deed, pins, etc. A motion to have a new survey to define the deed distances at a cost of approximately \$1850-\$2000 for the survey and \$300-\$450 to record the deed was made by Supervisor Gradel, seconded by Supervisor Clukey, MCU
- Voting Session for Meeting on February 17, 2025 5pm – A motion was presented by Supervisor Clukey to review bids for Sanitary Sewer Improvement Project and anything else that is before the Board on February 17, 2025, seconded by Supervisor Gradel, MCU.
- Zoning Decision Appeals Board should be established for the Township. Shelly to contact April at Mill Hall Borough for more information.
- Zoning Fee Schedule – A motion to approve the Zoning Fee Schedule for 2025 without the Demolition Fees included was made by Supervisor Clukey, seconded by Supervisor Gradel, MCU
Demolition fee recommendation to be provided by Roger Hoy and will be discussed at the March meeting.
- Discussion on sidewalks on Castanea Firemen's Memorial Bridge – A change needs to be made to the guiderails on the bridge, a call to Daren Stover for more information on repair options.
A motion was made by Supervisor Gradel approving a letter to PennDOT in regards to the Castanea Fireman's Memorial Bridge guiderail and that the Township will no longer maintain the sidewalks because our equipment is too large to fit between the guiderails. Motion seconded by Supervisor Clukey, MCU.
- America 250PA Resolution – Motion to approve was made by Supervisor Gradel, seconded by Supervisor Clukey, MCU.

- Discussion of Appointment of Sewer Enforcement Officer – A motion to approve Eric Williamson as the new Sewer Officer based on his acceptance of offer was made by Chairman Coleman, seconded Supervisor Clukey, MCU

9. Review and Pay Bills: A motion to approve was made by Supervisor Gradel, seconded by Supervisor Clukey, MC. Chairman Coleman abstains.

10. Adjournment: A motion to adjourn was made by Chairman Coleman, seconded by Supervisor Gradel, MCU. Meeting adjourned at 7:52pm

Work Session will be held on Monday, March, 17 2025 at 5:00 pm

Respectfully Submitted:

Shelly Davis, Secretary/Treasurer