

CASTANEA TOWNSHIP
347 NITTANY ROAD
LOCK HAVEN, PA. 17745

Meeting Minutes April 7, 2025

Supervisors: Brandon Coleman – Chairman, John Gradel, Vice Chairman - Charles Clukey Jr.

Residents: Judy Courter, David Courter, Emily Wright, Jack Barrett, Cindy Barrett, Tyler Bates, Mary Margaret Winton, Art Dion, Cheryl Miller, Tom Miller, Jow Miller, Marge Miller, Terry Crawford

1. Called meeting to order by Chairman Coleman at 7:00pm

2. Secretary Minutes:

Motion to approve by Supervisor Gradel, seconded by Supervisor Clukey, MCU

3. Financial Report:

Motion to approve by Supervisor Clukey, seconded by Supervisor Gradel, MCU

4. Public Comment:

- Resident Judy Courter stated that the trash located on the front porch of 14 East Brown Street needs to be dealt with. Supervisor Gradel will notify Code Enforcement Officer Hoy to issue a violation notice to residents.
- Resident Mary Margaret Winton stated that the house of the corner of Keller & Nittany Roads has had two axes laying in the yard where the trees came down and it is dangerous and should be addressed.
- Residents expressed the need for speed bumps on some of the roads. Supervisor Coleman said the speed bumps would be installed next week and that he would apply for a message board to post the speed limit due to safety concerns.
- Resident Mary Margaret Winton stated that the intersection at Paul Mack and Brown Street has become dangerous because drivers are cutting the turn too close and not paying attention to oncoming traffic because they do not have to stop when turning. Supervisor Coleman will contact PennDOT about painting lines showing the turn lane so people don't cut the corner as close.
- Resident Mary Margaret Winton asked if there is an ordinance requiring the cleanup of dog feces. It is covered under the Nuisance Ordinance and the Township will ask Code Enforcement Officer Hoy to begin issuing violations.
- Resident Art Dion stated that at Renzo's place there is a fuel tank hanging in the trees and it is dangerous. Code Enforcement Officer Hoy will investigate.
- Resident Art Dion questioned the ordinance from two years ago allowing recreational trailers and vehicles to be parked in residents front yards. The Board has agreed to reevaluate the ordinance and have the solicitor review.
- Resident Tom & Cheryl Miller stated that at 111 & 113 Keller the back yard is full of garbage and discarded items including 3 refrigerators, ovens and old vehicles as well as a burn barrel. Also, the same issues with garbage accumulation at 1 Fleming Avenue needs to be addressed. Supervisor Gradel will have Code Enforcement Officer Hoy address the situation at both locations and issue violation notices.

- Resident Joe Miller asked when the lights would be installed at the Municipal Building to light the front entrance and parking area which Chairman Coleman stated had just been completed.
- Resident Joe Miller asked about the Fire Company flags for the bridge. The flags were ordered a few weeks ago but due to fraud issues with the Township credit card, the delivery was delayed. Shelly will follow-up as soon as we receive the new credit card.

5. Correspondence and Other Communications:

- Horses of Hope – table for next meeting.
- United Way 12th Annual Sports Night & Fine Arts Auction sponsorship – table for next meeting.
- Residential Tire Collection May 9 & 10. Shelly will put notice on May's Sewer Bill as a reminder.

6. Reports of Officials and Committees:

A. Supervisor's Reports:

1. Brandon Coleman – Report

- Cleaning under the guard rails has been completed. Intersections and curb clean up is underway for drainage. Four guard posts have been replaced and three sections shortened.
- The zero turn has been serviced for spring.
- Pump Station maintenance has been completed.
- Salt Bin flooring and storm water pipes complete.
- The spreader is off and we will begin picking up brush on Mondays.
- Municipal Building exterior lights have been installed
- Sewer Improvement project will begin in the next few weeks to replace 300' of sewer.
- We will begin dismantling the park equipment and start dirt removal this month.
- Dusk to dawn lights are ready for installation on Castanea directory sign.

2. Charley Clukey Jr. – Sewer Report

- Sewer Collection for the month of March were \$35,774.95
- Supervisor Clukey stated that he had just completed the Sewer Authority Certification requirements and has his updated permit which is good for three years.
- April 1st late notices & door knockers were issued and certified disconnection notices were mailed to all residents that are over two months behind on their sewer bills.

3. John Gradel – Report

- Hardy's Lawn Care purchased a sign for the City Directory which leaves only two spots available for purchase.
- PSATS Conference is coming up and the Recreation Committee will be making a presentation at the conference as well as participating in the Parade of Flags.
- The Poorman Locomotive donation by the Historical Society representative has been in contact with Code Enforcement Officer Hoy for zoning review.
- Supervisor Gradel attended the Dedication of the Caboose from New York Central Railroad. The King of the Hobos attended and the Historical Society did a great job.
- Supervisor Gradel has been approved as the new Sewer Authority Representative and will begin attending their meetings.

- The Recreation Committee is working with BEVT on placement of Heritage Signs with information on the history of Castanea and the Chestnut Trees.

B. Auditors: Kristy Sellers, Bonnie Poorman and Mary Margaret Winton – Nothing to Report

C. Engineer: Tom Levine – Not in attendance

D. Code Officer: Roger Hoy

- Monthly report attached

E. Zoning Officer: Roger Hoy

- Monthly report attached

F. Police Officer Report: Given by Brandon Coleman

- Monthly report attached.

G. Planning Committee: Joe Miller

- Nothing to report.

H. Recreation Committee – Rick Schulze

- Easter Bunny photos scheduled & reminder was included on April's Sewer bills
- Fraud seminar on May 20th at 6:30pm at Municipal Building, reminder will be on May's Sewer bills

7. **Old Business**

- Solicitor Ryan responded to City of Lock Haven regarding Upper Castanea Dam in a letter sent February 27, 2025 and Engineer Tom Levin sent a letter with our concerns to DEP. Further discussion among residents however, the project is out of our hands.
- Approval of Pine Mountain Excavating for Sanitary Sewer Improvement Project – Motion to approve by Supervisor Clukey, seconded by Supervisor Gradel, MCU.
- Pump Station Survey & Deed – still working with surveyors and attorney.
- BEVT – Phase 3 updated given by Supervisor Gradel.
- John Gradel appointment as Sewer Authority Representative for Castanea was approved on March 27, 2025.
- Referendum – ATV/side by sides Ordinance information was reviewed by the Solicitor and it was determined that the referendum cannot be placed on the election ballot.
- PPL Removal of street lights at 428 Grape, Fleming Avenue and by Masorti house – Chairman Coleman had reported and is waiting on a response on when the work will be completed.
- Approval of Fireworks at Castanea Days – Chairman Coleman is waiting on response from PyrotechnicCo on certification.
- Letter of appointment for new Chestnut Grove Recreation Authority Chairperson. We are waiting on letter at this time.
- Motion by Supervisor Gradel to approve the purchase of equipment from Play World by Ely Associates for \$28,929. Seconded by Supervisor Clucky, MCU. Shelly will mail contract.
- Motion by Chairman Coleman to approve the Bride to Bridge Run on Sunday, May 4th. Seconded by Supervisor Clukey, MCU. Letter was sent by Shelly.

8. New Business:

- Motion by Supervisor Gradel to approve the Traffic Signal Maintenance contract from Lecce Electric in the amount of \$1428, seconded by Supervisor Clukey, MCU.
- Motion to approve the bid from Patriot for brush spraying made by Chairman Coleman, seconded by Supervisor Clukey, MCU.
- Motion to approve Dunnstable Townships bid for brush cutting on the banks on Lower Creek Road. Estimate 4 hours at \$125 per hour. Seconded by Supervisor Clukey. MCU. Chairman Coleman will notify them to begin work.
- Motion by Chairman Coleman to approve ditch pipe replacement project by Jack Barret, Seconded by Supervisor Clukey, MCU. The Township will provide the pipe and Barret will do the installation work.
- The Township will begin advertising for a part-time Road Crew Employee.
- Motion to accept the resignation of Katie Sue from the Recreation Committee presented by Chairman Coleman, seconded by Supervisor Gradel, MCU.
- Motion by Chairman Coleman to approve that the City of Lock Haven, Waste Water Treatment Capacity request will be paid by the resident, not the Township going forward, seconded by Supervisor Gradel, MCU.
- Wayne Township Landfill – Household Hazardous Waste Collection will be on July 26, 8am – 1pm. A reminder will be placed on the Sewer bills for July.
- Motion by Chairman Coleman to begin recruitment for the Zoning Appeals Board and to adopt the following documents which have been reviewed by the Solicitor:
 - Resolution to Appoint an Appeals Board – Resolution 2025-001
 - Bylaws of the Appeals Board
 - Appeals Board ApplicationMotion seconded by Supervisor Gradel, MCU.

9. Review and Pay Bills:

- Motion to approve and pay bills made by Supervisor Gradel, seconded by Supervisor Clukey, MC. Chairman Coleman abstains from vote due to involvement with Fire Company.

10. Adjournment – Motion to adjourn made by Supervisor Gradel, seconded by Supervisor Clukey, MCU

Meeting adjourned at 7:58pm

Respectfully Submitted,

Shelly Davis
Secretary/Treasurer
Castanea Township

Work Session will be held on Monday, April 21 , 2025, at 5:00pm

Next Board of Supervisors Meeting will be held May 7, 2025, at 7:00pm