

347 NITTANY ROAD
LOCK HAVEN, PA. 17745
Meeting Minutes - July 7, 2025

Supervisors

Brandon Coleman – Chairman, John Gradel – Vice Chairman, Charles Clukey Jr. - Supervisor

Residents in Attendance: Rick Schulze, Mary Margaret Winton, Cindy Barrett, Jack Barrett, Segna Cluckey, Emily Wright (The Record), Mary Pat Dion, Arthur Dion, Tyler Bated, Turkish Depot Foreign Trade Group, Anis Saifr (Brim Meat)

Called meeting to order by Brandon Coleman at 7:00 pm

Secretary Minutes:

A motion to approve the minutes was presented by Supervisor Gradel, seconded by Supervisor Clukey, MCU

Financial Report:

A motion to approve the financial reports was presented by Supervisor Clukey, seconded by Supervisor Gradel, MCU

Public Comment:

- Chairman Coleman stated that a review of the 2025 year to date expenses versus the budget looks great and we have spent about 35% of what is budgeted for 2025.
- Mary Margaret Winton stated that the drains need cleaned out at Keller & Nittany and that we list addresses as well as names for properties discussed during the meetings so residents are aware of the location.
- Pat Dion stated that Mary Margaret asked about the radius of the turn at the main intersection coming into town. PennDOT already painted their portion and Chairman Coleman is building a template based on their specifications to continue the pavement markings to help control traffic that is cutting the corner too close.

Correspondence and Other Communications:

- A notice was received regarding an application for a liquor license for The Good Neighbor Craft House to take over the old Train Station location.

Reports of Officials and Committees:

Supervisor's Reports:

Brandon Coleman:

- The township has been mowing, trimming brush & weed eating.
- Glenn has been picking up brush and cleaning up the park.
- The equipment has been cleaned, maintained and inspected.
- Playground equipment was removed, all soil was repurposed.
- Trees removed on Creek Road.
- Pump Station pipe leak & garage doors have been repaired

- Chairman Coleman presented the approved hourly/equipment fees for the DCNR Grant for billing back the hours worked.
 - June 1 – July 7, 2025: Art Dion volunteered 3 hours, Brandon 29.5 hours (in-kind services), Brandon's wife volunteered 2 hours.

Charley Clukey Jr. – Sewer Report: N/A

John Gradel:

- Reminder about the Summer Recreation Program
- Book Bingo was a success even though attendance was hindered by the heat.
- Castanea Community Days is July 19th
- Two spots remain on the Castanea Business Directory Sign
- Supervisor Gradel missed the Sewer Authority Meeting due to car troubles.
- Small Games of Chance License – Shelly has been working on getting the Township a license however, we do not qualify because you need to be a 501-C3 organization. Shelly also had the Solicitor review the law to see if there was a way to get a license.

Auditors: Kristy Sellers, Bonnie Poorman, Mary Margaret Winton: N/A

Engineer: Tom Levine:

- Pine Mountain will be back the end of July to finish Sewer Project and work on Bridge Street.
- Tyler stated that Ronnie moved equipment in and will begin digging the sewer lines running through the property tomorrow.

Code & Zoning Officer: Roger Hoy – Report Attached

Police Officer Report: Brandon Coleman - Report Attached

Planning Committee:

- First Quality has begun pouring the new building pad.

Recreation Committee – Rick Schulze:

- Book Bingo – light attendance due to excessive heat. Popsicles were a big hit, the kids that attended enjoyed the event. Thank you to Mary Pat & Diana.
- Castanea Days:
 - A motion was presented by Chairman Coleman to purchase directional/parking signs for the event not to exceed \$100, seconded by Supervisor Clukey, MCU.
 - July 18th - The Moose Lodge will be hosting a bon-fire with smores, a slushie machine, outdoor cocktail bar and campsites.
 - July 19th – Friends of BEVT Walk/Run Race at 7:30am from historic train station. 20 vendors opening at 9am, an Open House at the New & Old Caboose, the Railroad display will open. Tiny's BBQ will be offering food all day along with the fire company which will have the fire trucks on display and will be offering food for a fund raiser. Clyde Peeling's Reptile Land is putting on a presentation at the fire station at 10am. The Clark McLane Band is playing at The Moose

Pavilion 8pm – 10pm with an outdoor bar & food available and will have an inflatable obstacle course. Fireworks will be at Robbie Gould Youth Complex scheduled for 10pm, (rain date is 7/20) parking along the street and at the Social Club will be available, bring your own chairs.

- Thank you to Tyler for providing fire patrol during the fireworks display, to the Supervisors and The Moose for all their hard work and assistance in making Castanea Days a success.
- We are still collecting baskets for the raffle event.
- Synesco has offered volunteer hours which we can use for a future event/project.
- Camp Out Castanea – held at the Moose Lodge during Castanea Day Festival
- Lumber Heritage sign – BEVT/Historic Train Station Final Payment & sign delivery. The sign is almost complete, we received a grant for the sign from the Department of Conservation. We will have a ribbon cutting ceremony and photo ops when we install the sign.
- A motion was presented by Supervisor Gradel to approve radio station advertising partnership with Bald Eagle Valley Trail, 10 ads for \$150, seconded by Supervisor Clukey, MCU.

Old Business:

- Upper Castanea Dam Update: City paid \$283 for demolition permit and we received the plans came for removal of the dam and restoration of Harvey's Run to its original condition.
- Harvey's Run Park Update: Permit issued to engineer, the builders did a site evaluation and install should take 2-4 weeks.
- BEVT Phase 3 work will begin in 2026, more information to follow.
- Sewer Improvement Project Update: Work on the final phase will begin shortly and should be completed by the end of July depending on the weather.
- Wayne Township Landfill – Household Hazardous Waste Collection July 26, 8am – 1pm
- Zoning Appeals Board – Jack Barrett & Art Dion offered to participate. We still need one more volunteer.
- No Parking Signs arrived and the Township will be installing this month along Upper Creek Road.
- ATV Ordinance Update – drafts attached

New Business:

- Pump Station Dialer Alarm – There have been issues with the old dialer and it needs to be replaced. Tom Levine is looking into a new system and will have suggestion at the July Work Session.
- Power Equipment – A motion was presented by Chairman Coleman to purchase a Stihl TS-420 chop saw from Jo's Equipment for \$1766.98 to be paid from the sewer fund, seconded by Supervisor Gradel, MCU.
- Selling Old Township Equipment - A motion was presented by Chairman Coleman to sell the Township's old equipment, playground equipment, etc. on Municibid once he and Supervisor Clukey get a final inventory, seconded by Supervisor Clukey, MCU.
- FEMA rate schedule will be voted on at August's Board of Supervisors Meeting

- Ordinance #2025-001 – Wage Increase for Supervisors: A motion was presented by Supervisor Gradel to accept the Supervisor’s Wage Increase Ordinance, seconded by Supervisor Clukey, MCU. Chairman Coleman stated that he would not take the wage increase until the entire Board of Supervisors was eligible to receive the increase upon re-election.
- Right to Know – Wages paid for 2025 –Chairman Coleman presented the information
- Little Wonder Tow Behind Gas Powered Leaf Vac System & Trailer – Proposal \$11,205.99 – A motion was presented to approve the purchase and sell the old equipment by Supervisor Clukey, seconded by Supervisor Gradel, MCU.

Review & Pay Bills: A motion was presented by Supervisor Gradel to approve and pay the bills, seconded by Supervisor Clukey, MC, Chairman Coleman abstains due to conflict of interest.

Adjournment: 7:55pm

Next Meeting will be July 21, 2025 at 5:00pm