

**347 NITTANY ROAD
LOCK HAVEN, PA. 17745
Meeting Minutes - August 4, 2025**

Supervisors

Brandon Coleman – Chairman, John Gradel – Vice-Chairman, Charles Clukey Jr. – Supervisor

Attendance: Rick Schulze, Cindy Barrett, Jack Barrett, Segne Clukey, Tyler Bates, Keith Masorti, Emily Wright, Mary Margaret Winton, Judy Courter, Daniel Courter, Margey Miller, Joe Miller, Terry Crawford

Called meeting to order by Brandon Coleman at 7:00 pm

Secretary Minutes:

A motion to approve the minutes as presented was made by Supervisor Clukey, seconded by Supervisor Gradel, MCU.

Financial Report:

A motion to approve the financial report as presented was made by Supervisor Gradel, seconded by Supervisor Clukey, MCU.

Public Comment:

- Judy Courter stated that she noticed the temporary signs and marking on the roadway, when will they be completed? Chairman Coleman stated that PennDot would be here on Tuesday, August 5th to complete the work.
- Joe Miller stated that people are speeding on the Township roads and that it needs to be addressed. Chairman Coleman said he would take care of the situation.

Correspondence and Other Communications:

- Letter from Clinton County Historical Society addressing the train engine incident during Castanea Days. James Berkebille has resigned from his position with Historical Society as a result.
- PSATS letter of thanks to the Recreation Committee for their Parade of Flags participation during the conference.
- Letter from Richard Stove at Berkheimer regarding EIT tax collection.

Reports of Officials and Committees:

Supervisor's Reports:

Brandon Coleman:

- Glenn has been mowing, weed eating, assisting with Castanea Day set-up and break down, setting up garbage cans & parking barricades for the events, tree trimming, filling potholes & sign repairs/replacements.
- Police Report giving by Chairman Coleman - attached

Charley Clukey Jr. – Sewer Report

- Sewer Bills for July were \$35,640 – collected in July \$34,082.22 – Past Due Notices Sent for \$1557.78

John Gradel:

- A special thanks to the Rec Committee, The Fire Company & Moose Lodge for their hard work and involvement with making Castanea Days a success.
- New flags have been installed at the Township Building.
- Games of Chance License – unable to get a license because we are not a 501C3 organization. We had The Clinton County Historical Society auctioned the baskets for Castanea Days.
- The Historical Society donated several old prints to the Township to be framed and displayed.

Auditors: Kristy Sellers, Bonnie Poorman, Mary Margaret Winton – N/A

Engineer: Tom Levine – N/A

Code & Zoning Officer: Roger Hoy – Report Attached

Police Officer Report: N/A

Planning Committee: N/A

Recreation Committee:

- Lumber Heritage sign – BEVT/Historic Train Station Final Payment & sign has been delivered. Installation on the trail will be completed this month once we find an ideal location close to the Township limits. Chairman Coleman will contact Steve Gibson to assist in establishing a location on the Rails to Trails.
- Castanea Days went very well, minor incident with train engine which has been dealt with by the Historical Society. The weather was very hot & humid however, there was a great turn-out for all events, approximately 88 people attended the Clyde Peeling's Reptile Land show hosted by the Fire Company. We will only hold event for 1 night next year, 2 nights was a lot and Friday's attendance wasn't as good. Additional music/bands for next year.
- Castanea Days Fireworks Display was phenomenal! Special thank you to the supervisors.
- Special Thanks to the Moose for their contributions and bonfire at Castanea Days.
- Thank you to the Fire Company for providing food for Castanea Days, Ty stated they didn't sell enough to cover the cost of what they purchased so will revise what they offer next year. It was a good PR event though and they will continue to support the Township's events.
- Fall Halloween Parade – we will reach out to the local high school bands for participation.
- The Recreation Committee has been invited to present a webinar for PSATS this Fall about how to create interest & plan events while "Working in a Small Town"

- The Recreation Committee needs more members and volunteers.

Old Business:

- Harvey's Run Park Update – waiting for the area to dry out before moving the machines back in to finish leveling the ground and placing the mulch. The new parking area will be located at the far end of the park by the new equipment, the swings have been relocated and a walkway will be completed through the park. The only equipment that will not be reinstalled is the sand box & the train.
- Sewer Improvement Project Update – Keller Street is complete. Pine Mountain Excavating is working with the city on work that needs to be addressed and will be finishing up the remaining work this month.
- Zoning Appeals Board – Still need one more person
- No Parking Signs will be installed this month.
- ATV Ordinance Update – Chairman Coleman will forward the ordinance to Supervisor Clukey and then to the solicitor for review.
- Snyder Environmental Services invoice for \$45,778 was approved by Tom Levine for payment by Township. A motion was presented by Supervisor Clukey to pay Snyder Environmental, seconded by Chairman Coleman, MCU.
- Pump Station Dialer Alarm – Tom Levine's recommends the MARTZ Technologies programmer through SCADA System without a rain gauge – cost is \$3600. There have been multiple issues and the technology is outdated.
 - A motion was presented by Chairman Coleman to purchase the recommended MARTZ dialer for \$3600, seconded by Supervisor Clukey, MCU.
- Selling Old Township Equipment – Glenn will be gathering up old equipment and Chairman Coleman will be listing it on Municibid for sale.
- FEMA Rate Schedule approval – Through the DCNR Grant we received we are able to bill them for our costs. The Fee Schedule will be sent to Tom Levine on approved so that he can create an invoice. A motion to approve the FEMA Rate Schedule was made by Supervisor Gradel, seconded by Supervisor Clukey, MCU. Shelly will forward to Tom Levine.

New Business: N/A

Review & Pay Bills: A Motion was made by Supervisor Gradel to approve and pay the bills as presented, seconded by Supervisor Clukey, MC. Chairman Coleman abstains from the vote due to his involvement with police department.

Adjournment: 7:32pm

Next Meeting will be August 18, 2025 at 5:00pm