

**Castanea Township**  
**347 Nittany Road**  
**Castanea, PA 17745**  
**570-748-9070 ~ Fax 570-893-1297**  
castaneatownship@comcast.net



**February 2, 2026 Meeting Minutes:**

**Attendance:** Signe Clukey, Margey Miller, Joe Miller, Vickie Long

**Called meeting to order** at 7:00pm by Chairman Coleman

**Secretary Minutes:**

- A motion was presented by Supervisor Gradel to approve the Reorganization Meeting minutes, seconded by Supervisor Clukey, MCU.
- A motion was presented by Supervisor Gradel to approve the January meeting minutes, seconded by Supervisor Clukey, MCU.

**Financial Report:**

- A motion was presented by Supervisor Gradel to approve the January financial reports, seconded by Supervisor Clukey, MCU.

**Public Comment:** N/A

**Correspondence and Other Communications:**

- Letter regarding the wages of the Township Sewer Card Holder from DEP & PSATS – the Township wages were set at \$300 per month by the auditors at the January Meeting. It was stated by Supervisor Gradel that if the card holder is also a supervisor they cannot participate in the discussion of setting wages for the card holder which is the reason the Township Auditors set the wages.

**Reports of Officials and Committees:**

**Supervisor's Reports:**

**Brandon Coleman –**

- The equipment is being maintained, snow & plowing is on-going, the Holiday lights will be unplugged and put away for the season. Valentine's Day lights will be put up.
- Chairman Coleman met with Daren Stover to identify the areas for the paving project for 2026, total scope of work will be \$107k for complete everything. Chairman Coleman suggests that we split the scope of work into two separate contracts and put out for bid.
  - The first project will be the work from Brown St to Fleming Ave along with crack sealing the pavement.
  - Keller St to Caroline Ave will be the project for 2027.

**Charley Clukey Jr. – Sewer Report**

- Sewer Bills January \$43,438.60
- February Sewer bills will increase to \$50/month and a free month will be offered if a \$600 yearly payment is made.

**John Gradel –**

- Red lights have been ordered for the Valentine’s Day tree decoration.
- The Township Auditors meeting minutes, the Calendar of Events from the Recreation Committee and the meeting dates for 2026 have been posted on the Township website.
- Clinton County Sewer Authority update:
  - Woodward Township is being reviewed for non-payment.
  - There has been major discussion from the members regarding the benefits of the Sewer Authority.
  - Charley Clukey is the new Sewer Authority Representative for the Township. A letter of appointment needs to be sent to the Commissioner and the Board.

**Auditors: Kristy Sellers, Vicki Miller-Long, Mary Margaret Winton: N/A**

**Engineer: Tom Levine: N/A**

**Code & Zoning Officer: Roger Hoy – Report Attached & 2026 Fee Schedule attached.**

**Police Officer Report: - Brandon Coleman - Report Attached**

**Planning Committee:**

- The Township is working on updating term limits for members. Currently there is a 4 year term for members.

**Recreation Committee:**

- Chestnut Festival Update:
  - There were plenty of volunteers, 500+ guests attended.
  - The Social Club donated \$2000 for the festival.
  - Kay Caprio roasted 25# of chestnuts for the festival and Supervisor Gradel suggested that we make a donation to Kay for all her assistance.
- A motion was presented by Supervisor Gradel to make the donation to Farmington Hose, Castanea Fire Co & LHU Track & Field, seconded by Chairman Coleman, MCU.
  - Shelly will send out the checks for each based on the donations we made in 2025.
- Castanea Fire Company - upgrade sign at main entrance to Picnic Grounds
- Rick mentioned the renovations at the Castanea Picnic Grounds and that they will be taking over booking events there. Chairman Coleman stated that as Vice President of the Clinton County Association of Townships he has moved the yearly convention to the Castanea Picnic Grounds.
- Supervisor Gradel requested upgraded signage for the Picnic Grounds.

**Old Business:**

- Zoning Appeals Board – Still need one more person
- On-line Sewer Payment – Shelly working on setting up for beginning of 2026. Free month for yearly payments & letter to residents on sewer rate increase.
- Sewer Generator:
  - Supervisor Clukey has collected quotes for the installation, we will discuss further at the next meeting. The generator will be shipped April 2<sup>nd</sup>.
- Establish term limits for Planning Committee (currently 4 years), Recreation Committee and Zoning Committee (3 years for 3 members/5 years for 5 members)

**New Business:**

- Zoning & Permitting Fee Schedule 2026
  - Supervisor Gradel made a motion to approve the \$5 increase over 2025 rates for zoning & permitting, seconded by Chairman Coleman, MCU

**Review & Pay Bills:**

- A motion was presented by Supervisor Gradel to approve the bills for January, seconded by Supervisor Clukey, MCU

**Adjournment: 7:33pm**

- A motion was presented by Supervisor Gradel at 7:33pm to adjourn the meeting, seconded by Supervisor Clukey, MCU.

**Voting Work Session - February 16, 2026 7:00pm**  
**Next Supervisor's Meeting will be March 2, 2026 at 7:00pm**