

Castanea Township
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Called meeting to order by Brandon Coleman at 5:22pm

Attendance: Signe Clukey, Mary Margaret Winton, Rick Schulze

Secretary Minutes: A motion was presented by Supervisor Gradel to approve the minutes as presented, second by Supervisor Clukey, MCU.

Financial Report: A motion was presented by Supervisor Clukey to approve the financial reports as presented, second by Supervisor Gradel, MCU.

Public Comment:

- Mary Margaret Winton requested an update on the neighbor's property clean-up. Roger Hoy gave them until January 10, 2026 to have everything completed. There has been no response from the owners to date.

Correspondence and Other Communications:

- A letter from the City of Lock Haven regarding regionalizing the fire service.

Reports of Officials and Committees:

Supervisor's Reports:

Brandon Coleman –

- We have been concentrating on dealing with the winter weather and planning spring projects. There is an ongoing water issue at the intersection of Grape & Fleming that needs to be addressed. Brandon will contact Daren Stover to look at the site and get a plan for repairs. The scope should include Caroline Ave pavement, Brown to Fleming and Keller Street from Jarred to Nittany Road. Supervisor Clukey stated that there is a gas line on Caroline Avenue to be aware of and we will need to contact PA1Call before starting work.
- 2025 was a great year. The first ever Chestnut Festival had great attendance and 2026's festival looks to be even bigger and more successful.
- The projects completed in 2025 include work on the Township's infrastructure, repairs were made to the salt bins and the Municipal building HVAC unit. The sewer project was mostly completed in 2025 with the exception of a small area which will be addressed in the spring once weather breaks. The roof needs to be addressed this year and the salt shed needs to be completed.

- Does the Township want to hire a part-time employee to assist with the pump stations & sewer? Supervisor Clukey will look into finding help and we can discuss further at an upcoming meeting.

Charley Clukey Jr. – Sewer Report

- Sewer Payment for December - \$53,374.74 – Energy Solutions made 2 payments in December which accounts for the increase in revenue.

John Gradel – N/A

Auditors: Kristy Sellers, Vicki Miller-Long, Mary Margaret Winton

- Auditor meeting will be Tuesday, January 6 at 5:30pm

Engineer: Tom Levine: N/A

- **Flow Meter Report**
- **Pump Station**
 - Dialer Training installation and scheduled training is complete, Brandon & Tom attended class.

Code & Zoning Officer: Roger Hoy – Report Attached

Police Officer Report: - Brandon Coleman - Report Attached

Planning Committee: N/A - report as needed

Recreation Committee:

- Chestnut Festival Update: Approval for rug rental, the tent is heated, tent set-up and break down will be coordinated with Brandon & Charley. There will be a meeting on Wednesday to review details.
- There are 2 bands, food, 30 exhibitors, DEP van, ice rink, mobile health clinic offering screenings. There are 25 vendors on a wait list. Diana is working with those vendors to offer them a spot at Castanea Day.
- A motion was presented by Supervisor Gradel to add a photo booth to the event at the cost of \$600, second by Supervisor Clukey, MCU.
- A special thank you to all the volunteers, the Recreation Committee, and everyone that has offered their assistance in making the Chestnut Festival an amazing success.
- A suggestion for dropping the chestnut on a fire ladder for New Year's Eve 2026-27
- Chairman Coleman will be cleaning up and delivering the Christmas decorations and suggested that we get red lights for Valentine's Day to decorate the tree with since it is still healthy and looks great and even green lights for St. Patty's Day if possible.

Old Business:

- Zoning Appeals Board – Still need one more person

- On-line Sewer Payment – Shelly working on setting up for beginning of 2026
- Sewer Rate / Monthly Fee Set – a motion was presented by Supervisor Clukey to raise the monthly sewer rate to \$50, second by Chairman Coleman, MCU. A letter will be drafted and mailed to the residents of Castanea.
- Sewer Payment Incentive – A motion was made to offer a month free for residents that pays for a year of sewer service by Supervisor Gradel, second by Chairman Coleman, MCU
- Sewer Generator – collecting bids
 - Jim Kelly gave an estimate and said it would be 12-16 weeks out.
 - Supervisor Clukey will contact Terry Condo for an estimate.
- Establish term limits for Planning Committee, Recreation Committee and Zoning Committee – move to discuss at upcoming work session.

New Business: N/A

Review & Pay Bills: A motion was presented by Supervisor Gradel to review and pay the bills as presented, second by Supervisor Clukey, MC. Chairman Coleman abstains due to conflict of interest.

Adjournment: 6:22pm

Next Supervisor’s Meeting will be February 2, 2026 at 7:00pm

Voting Work Session will be February 16, 2026 at 7:00pm