

**Castanea Township**  
**347 Nittany Road**  
**Castanea, PA 17745**  
**570-748-9070 ~ Fax 570-893-1297**  
castaneatownship@comcast.net



**Reorganization Meeting:**

January 5, 2026

5:00pm Castanea Township Building

1. Motion by Brandon Coleman to appoint John Gradel as Acting Chairman  
Second: Supervisor Clukey, MCU
2. Motion by John Gradel to appoint Shelly Davis as Acting Secretary/Treasurer  
Second: Brandon Coleman, MCU
3. Motion by John Gradel to appoint Brandon Coleman as Chairman.  
Second: Supervisor Clukey, MCU
4. Motion by Chairman Coleman to appoint John Gradel as Vice Chairman.  
Second: Supervisor Clukey, MCU
5. Motion by Chairman Coleman to reappoint Shelly Davis as Secretary/Treasurer.  
Second: Supervisor Gradel, MCU
6. Motion by Chairman Coleman to set hourly rate for secretary/treasurer at \$21 per hour/10-15 hours per week. Benefits per employee's hand book.  
Second: Supervisor Gradel, MCU
7. Motion by Chairman Coleman to reappoint Shelly Davis as Sewer collector at \$21 per hour/5-10 hours per week. Benefits per employee's hand book.  
Second: Supervisor Clukey, MCU
8. Motion by Chairman Coleman to appoint Charles Clukey Jr. as Assistant Secretary.  
Second: Supervisor Gradel, MCU
9. Motion by Chairman Coleman to appoint Charles Clukey Jr, Brandon Coleman and John Gradel as Road Master, and Skilled Labor. Compensation will be set by the Auditors  
Second: Supervisor Clukey, MCU
10. Motion by Chairman Coleman to reappoint Charles E Clukey Jr. as Certified Operator of The Waste Water System, compensation will be set by Auditors.  
Second: Supervisor Gradel, MCU

11. Motion by Chairman Coleman to reappoint Charles Clukey, Jr. as representative for the Clinton County Sewer Authority.  
Second: Supervisor Gradel, MCU
12. Motion by Supervisor Gradel to appoint Brandon Coleman as representative for the Council of Governments.  
Second: Supervisor Clukey, MCU
13. Motion by Chairman Coleman to reappoint John Gradel as representative to Clinton County Economic Partnership.  
Second: Supervisor Clukey, MCU
14. Motion by Chairman Coleman to set the monthly meetings for the first Monday of the month at 7:00 PM with the exception of one monthly meeting in September to be held on September 14, 2026 and one monthly meeting in December to be held on December 21, 2026.  
All Work Session going forward will be Voting Session and will be held the 3<sup>rd</sup> Monday of month at 7:00pm.  
Second: Supervisor Gradel, MCU
15. Motion by Chairman Coleman to set wages for Part Time Seasonal Labor at \$20.50 per hour as needed.  
Second: Supervisor Gradel, MCU
16. Motion by Chairman Coleman to set Part Time hourly rate for additional Part Time Labor at \$22.50 per hour for snow plow and \$25.50 during holiday as per Employee's Hand Book.  
Second: Supervisor Clukey, MCU
17. Motion by Chairman Coleman to set rate for Skilled Workers/Equipment Operators at \$22.50 per hour.  
Second: Supervisor Gradel, MCU
18. Motion by Chairman Coleman to appoint Roger Hoy as Zoning & Code Enforcement Officer at current rate of \$400 per month.  
Second: Supervisor Gradel, MCU
19. Motion by Chairman Coleman to reappoint Tom Levine as Township Engineer.  
Second: Supervisor Clukey, MCU
20. Motion by Chairman Coleman to reappoint Paul Ryan as Solicitor at \$140.00 per hour.  
Second: Supervisor Gradel, MCU
21. Motion by Chairman Coleman to appoint Lea Ann Plessinger as Certified Public Accountant for 2025 Audit at a cost of \$7450 to be shared with the Sewer Authority.  
Second: Supervisor Gradel, MCU

22. Motion by Chairman Coleman to reappoint First National Bank.  
Second: Supervisor Clukey, MCU
23. Motion by Chairman Coleman to appoint Berkheimer to collect the County Real Estate Taxes, Local Taxes, Earned Income and LST at a 1.75% Commission.  
Second: Supervisor Gradel, MCU
24. Motion by Chairman Coleman to reappoint Art Dion as Vacancy Board Chairman.  
Second: Supervisor Clukey, MCU
25. Motion by Chairman Coleman to reappoint Trevor Reeder to serve as Clinton County Emergency Management Coordinator to be paid \$300 each year and \$20 per hour for hours worked.  
Second: Supervisor Clukey, MCU
26. Motion by Chairman Coleman to designate Castanea Fire Company and Lock Haven EMS as primary Fire Department and Ambulance services.  
Second: Supervisor Gradel, MCU
27. Motion by Chairman Coleman to have sewer tap on fee set at \$750 if the property owner perform/contract work, to be completed to Township specs. Tap on fee of \$1500 if the Township contracts/performs the work.  
Second: Supervisor Clukey, MCU
28. Motion by Chairman Coleman to set Treasurer's bond at \$150,000.00 and Sewer Collection bond at \$60,000.00.  
Second: Supervisor Gradel, MCU
29. Motion by Chairman Coleman to set 2025 uniform mileage rate for Officers and Employees for personal vehicle us at .72.5 cents per mile. Must be written notice and approved by all Supervisors. Except Code, Zoning and Road Master officers' mileage is included in pay.  
Second: Supervisor Clukey, MCU

Chairman Coleman made a motion to close reorganization meeting.  
Second: Supervisor Gradel, MCU

Reorganization meeting closed at 5:22 pm.