

Castanea Township
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March 2, 2026 Meeting Minutes:

Called meeting to order by Brandon Coleman at 7:00 pm

Attendance: Rick Schulze, Mary Margaret Winton, Signe Clukey, Cheryl Miller, Tom Miller, Chip Miller, Caleb Killinger

Secretary Minutes: A motion was presented by Supervisor Clukey to approve the minutes as presented, seconded by Supervisor Gradel, MCU.

Financial Report: A motion was presented by Supervisor Gradel to approve the financial reports as presented, seconded by Supervisor Clukey, MCU.

Public Comment:

- Mrs. Clukey asked about the status of ATVs, Chairman Coleman said the solicitor has sent a letter with a list of issues that the Township will need to address before moving forward.
- The status of addressing the uninspected cars was discussed and Zoning Officer Hoy has been working on getting them cleaned up or taking residents to court to have the cars removed lawfully.
- Mark Renzo's truck blocking the visibility at the intersection needs to be addressed. Zoning Officer Hoy has been in touch with him and is working to address the issue.
- Mr. Miller asked what was being done about the stacks of junk at 111 & 113 East Keller. Chairman Coleman stated that Zoning Officer Hoy is addressing and will be taking them to court if it is not cleaned up by the set date of the violation notice issued.
- The residents commended the Township for the great job plowing and keeping the streets clear during the winter storms.
- There is a homeless man that has been hanging around the train kiosk. Supervisor Gradel said he has not seen him recently. Residents have also seen him on Lower Creek Road.

Correspondence and Other Communications: N/A

Reports of Officials and Committees:

Supervisor's Reports:

Brandon Coleman:

- The crew has been focusing on plowing and cleaning equipment. The Township's equipment/trucks are in good shape and very reliable at this point.

We have spent time & money on upkeep which was worth it to have reliable equipment.

- Springtime work will focus on signage repairs, brush clean-up & maintenance. We have cold patch to address in a few areas and sod replacement.
- Holiday decorations need to be switched out this week.
- Community brush pick-up will be done on the weekends and possibly one night during the week now that daylight savings is here. John will put the schedule on the Township's website.
- The zero-turn will go to Miller Brothers for service this week.
- The loader is scheduled for service, warranty work & updates to the camera.

Charley Clukey Jr. – Sewer Report

- Sewer Bills February totaled \$61,173.62
- There have been a number of yearly payment made, taking advantage of the month free offer.

John Gradel:

- The Township sign has been updated for Valentine's Day & the Easter Egg Hunt
- The St. Patty's Day lights for the tree are here and can be put up anytime.

Auditors: Kristy Sellers, Vicki Miller-Long, Mary Margaret Winton – N/A

Engineer: Tom Levine: N/A

Code & Zoning Officer: Roger Hoy – Report Attached

Police Officer Report: - Brandon Coleman - Report Attached

Planning Committee: N/A

Recreation Committee:

- The Easter Egg Hunt will be March 28th at the Castanea Fire Company Picnic Grounds. First Quality has donated 10k eggs. The city of Lock Haven has the Easter Bunny and has a schedule for different age groups with prizes, bikes, tricycles & helmets, gift cards & cash prizes. We could use additional volunteers.
 - A motion was presented by Supervisor Gradel to donate \$100 towards prizes the Township will purchase for the event, seconded by Supervisor Clukey, MCU.
- The Community Yard Sale is scheduled for June 6th, the first Saturday of the month.
- The Chestnut Heritage sign has some damage from paint peeling and the sign company is replacing the sign for us free of charge
- Rick is working on two small grants this week:
 - March 4th - AARP \$2500 grant available. The funds must be used by December 15, 2026.
 - March 6th – PA Wilds \$5000-\$15000 grant funds available. We could use this for improvements to the boat launch area and repaid the ramp, trees & benches.

Old Business:

- Zoning Appeals Board finally has the three members required: Jack Barrett, Art Dion & Tom Miller
- On-line Sewer Payment – The platform is being worked on currently, should be up and running within the month.
- Sewer Generator
 - Opening of Bids for Installation of sewer generator:
Contractor
Terry Condo \$1540 - includes removing & setting
Precise \$2975 - includes removing, setting & electric hook-up

A motion was presented by Chairman Coleman to award the installation of the sewer generator to Precise totaling \$2975, seconded by Supervisor Gradel, Supervisor Clukey abstains due to conflict of interest, MC.

- Opening of Bids for 2026 Road Paving Project:
 - T379 Brown Street – Fleming Avenue to the railroad tracks. We will be sending a letter to the railroad company regarding improvement to the crossing.

<u>Contractor</u>	<u>Bids T-379</u>	<u>Bids T-561</u>
Charles Construction	\$56,046.60	\$34,075.65
Big Rock	\$56,046.60	\$38,596.30
Hawbaker	\$58,978.00	\$42,730.00
Gutilues	\$61,788.30	\$45,977.70
WYDE	\$76,993.59	\$54,741.03

A motion was presented by Chairman Coleman to award the paving project to Charles Construction, work totaling \$89,364.30 contingent on final review by the Township Supervisors and Daren Stover, seconded by Supervisor Clukey, MCU.

- A motion was presented by Chairman Coleman to approve a letter requesting a meeting with the City’s Public Works Supervisor regarding patching of water ditch, seconded by Supervisor Gradel, MCU.
- Establish updated term limits for all three boards:
 - Planning Committee – 3 years for 3 member board. A resolution will be discussed at the upcoming Work Session on March 16, 2026.
 - Recreation Committee
 - A motion was presented by Chairman Gradel to reappoint Mary Pat Dion for a three year term on the Recreation Committee, seconded by Chairman Coleman, MCU.
 - Zoning Committee – N/A

New Business:

- Summer Parks Program:
 - There is generally a representative from the school district regarding the summer program however, nothing has been approved to date. If KCSD does not reach out, the Township will hire a PT Seasonal employee to run the program and we will offer arts & crafts, games, ball games, etc.
 - Rich Wycoff is the new Executive Director of the Parks Program and seems to be very supportive. Chairman Coleman strongly supports organizing the program for the community and in approving the use of Harvey's Run Park.
 - Rick Schulze is applying for a Recreation Grant and we could use some of the funds to run our own Summer Parks Program.

- Spraying Township right of ways – add to Work Session agenda
 - Add Quiggle Avenue ditch to scope of work. It will help eliminate mowing hours by employees.

- Daylighting of trees from Township Roadways

- Spring Road Clean-up:
 - Pine Creek Township will do the clean-up. We will rent a tractor for the brush from Action, Chairman Coleman will make arrangements.
 - We will put the road sealing project on the schedule for 2028 as it will be needed by then.

- The City of Lock Haven received a grant to replace the damaged water lines in Castanea.
 - \$600k for Quiggle Avenue Storm Water
 - LTAP Study will be schedule by Chairman Coleman.

Review & Pay Bills: A motion was presented by Supervisor Gradel to pay the bills as presented, seconded by Supervisor Clukey, Chairman Coleman abstains due to conflict of interest, MC.

Adjournment: 8:09pm – The motion to adjourn ws presented by Supervisor Gradel at 8:09pm, seconded by Supervisor Clukey, MCU.

Upcoming Meetings:
April 6, 2026 at 7:00pm – Board of Supervisors