CASTANEA TOWNSHIP

347 Nittany Road, Castanea, PA 17745
570-748-9070 ~ Fax 570-893-1297
Email: castaneatownship@comcast.net

September 21, 2026 Meeting Minutes:

Meeting called to order by Chairman Coleman at 7:00 pm

Attendance: Rick Schulze, Signe Clukey, Robert Bardo

Secretary Minutes: Supervisor Gradel presented a motion to approve the minutes as presented, seconded by Supervisor Clukey, MCU.

Financial Report: Chairman Coleman presented a motion to approve the financial reports as presented, seconded by Supervisor Gradel, MCU.

Public Comment:

- Robert Bardo read a letter from the Moose Lodge requesting approval to provide sinter RV storage for their member's. Shelly made a copy or the letter and will send the information to the solicitor. We will make sure we have an answer for this at the October 5, 2026 meeting.

Correspondence and Other Communications:

- Annual Wasteload Management Report – Chapter 94 – 2025 complete
- Clinton County Economic Partnership – Five seats up for vote September 23rd

Reports of Officials and Committees

Supervisor's Reports:

Brandon Coleman –

- The road crew has been doing brush pick-up, cutting the fields, painted the railroad crossing.
- The tree cutting on Lower Creek Road and Logan Avenue has begun. There are two crews working and Friday if the weather is good.
- Repairs have been done on Elwood and Quiggle Avenue. Cold patch was put down on Quiggle Avenue.
- The City of Lock Haven is beginning discussions on the 2027 water project on Quiggle Avenue. Supervisor Gradel will contact them and set-up a meeting.
- PennDOT may have caused damage to the sewer lateral pipes because they are only four inches underground.
- The No Parking signs will be installed this month.
- We will order salt to be delivered in October and again in November. We currently have one bay full of salt from last year's delivery.

- Chairman Coleman stated that if the Township wants to cancel the Mill Hall Borough Police service they should present a motion for the cancelation at an upcoming meeting and can then provide a 30 day notice of cancelation to Mill Hall Borough.

Charley Clukey Jr. – Sewer Report

- Sewer Collection for August was $22,905.03
- Lycoming Mobile will be completing the sandblasting at the pump station on 9/25/26
- There are two drains by the Conklin's that are clogged and causing flooding
    - All the drain boxes will be dug out next years with remediation work
    - The first box is clogged with stones and the pipe needs to be cleared
- Clinton County Sewer Authority update
    - The meeting was cancelled due to the flooding

John Gradel –

- Steve Gibson has requested a meeting with the supervisors to discuss the Bald Eagle Valley Trail – Phase 6 plans. Supervisor Gradel will invite him to come to the meeting or work session and let the other supervisors know the date.
- PPL site visit and walking park on Jarrett Avenue, Supervisor Gradel is scheduling a meeting and will advise the other supervisors once it is set.
    - There could be an issue with the right-of-way and the catch basin

Auditors: Kristy Sellers, Vicki Miller-Long, Mary Margaret Winton:

Engineer: Tom Levine:

- **Grease Trap** – 2010 Ordinance – the requirements are correct.
    - **The VFW** – The Township needs to enforce the Ordinance. Supervisor Clukey presented a motion to have Tom Levine send a letter to the VFW requesting verification that they have a grease trap currently or set a time-line for them to have one installed, seconded by Supervisor Gradel, MCU.
    - **Good Neighbor Craft House** – Supervisor Clukey will speak with Vinney and inspect the grease trap.
- **Flow Meters:**
    - Monthly Report
    - Chapter 94 reports are completed for 2025 and we are in compliance. The 2026 reports are not filed until February of 2027. Tom will handle the filing when it is due.
    - Tom will look into Woodward & Flemington Townships for the next meeting.
    - Sorgenson has the ability to pump 6k-11k gallons/minute – Tom is questioning why he isn't doing so.
    - Chairman Coleman stated that the Township is not going to pay for overflows because he knows that Mill Hall used a tank and the flow issue disappeared.
    - Hanna Street – the main line by the Moose Lodge that runs to the plant has had several occurrences that the sewage is coming p into the street and needs to be addressed.

- Ton states that there could be a problem with the City of Lock Haven's system which is causing the backup into ours. Tom will look into and because this could resolve the Township's bypass issues.

- **Corrective Action Plan**
  - **Clean and camera 800 feet –** Results and recommendations: Gruyer's provided a video report – Tom stated that he believes it is contributing to extraneous water problems.
    - Between manholes #6 & #7 there is a significant crack in the pipe and there are two potential repairs to make.
    - The cleanout in the alley by Supervisor Gradel's house between the Ungst property & Berfield's house still needs to be repaired. Supervisor Clukey will stop by and look at the repairs that need to be made. The lateral cap is broken off and laying there.
    - Chairman Coleman states that he would prefer not to tear up McElhattan Avenue because it was just paved. We should prepare to do the work between McElhattan Avenue & Keller and have it cure in place.
    - The manhole by Bobby Masorti's that leads to the creek needs to be repaired.

- **Notice of Violation – Castanea Manor**
  - **The solicitor will issue a letter to Castanea Manor**

Code & Zoning Officer: Roger Hoy – Report Attached

- Approval of Planning Committee (3 members) & Finalization of a Zoning Appeals Board
  - Supervisor Gradel presented a motion to approve Jack Barrett, Signe Clukey & Art Dion as the Zoning Appeals Board, seconded by Chairman Coleman, Supervisor Clukey abstains due to conflict of interest, MC.
- Solicitor involvement in upcoming court cases is needed
  - Sabrina Darby
  - Mark Renzo
  - Dale Walker – not living there, he has sold the property to the Amish and is living in Flemington.

Police Officer Report: - Brandon Coleman - Report Attached

Fire Company Report: N/A

Planning Committee:

Recreation Committee:

- Halloween Parade:
  - Farrington Place – Tent rental contract, estimate coming
  - Wild World of Animals will be setting up after the Halloween parade – cost $950

- We will need to get mum's for the parade.
- Shelly will look at the prize amounts and have the same amounts this year for prizes.
- The Recreation Committee should reach out to local businesses about donations to the Halloween festivities.
- Sugar Valley, Bucktail & Central Mountain will be participating the parade – Central Mountain is asking for a donation to cover the expense of bussing the band to Castanea of $350. Rick will get an invoice to Shelly.
    - Chairman Coleman presented a motion to approve the $350 donation to come from the Recreation budget, seconded by Supervisor Clukey, MCU.

- The Township Christmas tree – A discussion was had on where to get the tree from. Supervisor Gradel stated that the there was one tree remaining where we purchased it from in 2025 and that Brady would contact Adam at Coleman's to see if it was still available to us and request that they wrap it for delivery to make it easier to install.
    - There is a Christmas Tree Farm in Jersey Shore as a back-up that we can pick out and tag a tree and they will hold it for us.
    - Supervisor Gradel will order light bulbs for the tree

Old Business:

- Harvey's Run Park Project: Waiting on the weather to clear to finish the work.
- Meeting with Chemical Company – Nothing to date
- Sell old generator on Municibid – Chairman Coleman will contact McGhee's about having them pick it up in their dumpster as scrap metal.
- Sewer Rates, Rules & Regulations update – N/A
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New Business:

- Replacement of municipal building doors
    - Supervisor Gradel presented a motion to approve the replacement of the municipal building doors by Keystone Door Solutions, LLC in the amount of $8660, seconded by Supervisor Clukey, MCU.
- 2025/2026 Profit & Loss versus Budget review – postpone review until next months meeting
- Castanea will hold their first budget meeting for 2027 on Monday, October 19th at 6pm.

Review & Pay Bills: Supervisor Gradel presented a motion to approve and pay the bills, seconded by Supervisor Clukey, MC. Chairman Coleman abstained due to a conflict of interest.
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Adjournment: 8:25 pm

Upcoming Meetings

October 5, 2026 @ 7:00 pm – Board of Supervisors
October 19, 2026 @ 7:00 pm – Voting Work Session/2027Budget Meeting